A single data point may say something, or might be irrelevant or worse, a red herring. Two data points form a sloped line that may indicate direction. Three or more data points begin to form a story. Acceleration is the most informative measure of data easily understood by most people. If you find yourself thinking the same series of thought patterns multiple times in a row, the cycle needs to break. Change your environment. Dedicate some time to uncover related information. Consult with someone else. Recognizing the cycle requires practice.

When considering between two perspectives, realize that you are not an expert (otherwise the choice would be obvious). The deeper you research either side, the more you will uncover that contradicts the other. At some point you may want to declare that "chances are 50/50" and accept fate arbitrarily in order to progress.

A complicated situation may benefit from applying constraints to it: Is there one factor that matters the most, to turn this into a binary decision making process? Often the reverse is true: Is the existence of two options restricting possibility? There may be a valid third option, or a spectrum, or an entirely new plane to consider.

When navigating a complicated situation, ask: What if this were simple? What would simplicity look like? Often your initial thoughts are worth diving into more deeply.

When suggestions come your way for books, music, movies, TV, etc, rank them based on your perceived excitement. When the time comes to consume, choose from the top. Familiarity with the best content will lead to more better findings.

Spending time with people often involves a peak, or crest, of positive energy. To increase the chances of another positive experience in the future, end the interaction at the right time: Fully over the crest, but with the good vibes still lingering. Let go before you want to.

The stress involved with traveling is often caused by the attitude that it is a nuisance. Dedicate a full 24 hours in your mind to any continental flight - for packing, cleaning, buffer times, planning logistics, delays, eating, timezone changes, saying goodbyes, hellos and thank yous. Consume the best, relax, and allow your changing environment to inspire you.

Procrastination is nothing more than thinking about a task without actually doing it. Plan the task, then let it go until the time comes. When performing the task, face it head on and get into flow.

Multitasking is a myth. Learn to focus all your energy on one thing, and you will be amazed at how effective you can be. To relax and recharge, take time to focus on nothing.

Morning and evening routines have been cited as one of the most important factors of success. Bookend your day by powering up and down. They are fundamental to your well being and deserve higher priority than your days' tasks. Practice and iterate on them to reach your full potential.

Small unwelcome tasks often consume more energy than they deserve. Process tasks in a way that you only have to think about them once. For example, when focusing on clearing your inbox, process items in a linear fashion without skipping around.

Common first world eating habits consist of over-consuming until the mind becomes worthless. Regaining the ability to focus takes hours, sometimes right up until the next meal. Work towards a rhythm of consuming nutritious food your body actually needs. You will feel lighter, younger, fitter and win years of your life back.

To empathize with others, image them as the beautiful, clueless, innocent children they once were. In the time it has taken for them to grow up, they've only been able to learn so much. They continue to learn. No matter how hardened, everyone still has a childlike sense of wonder deep within them.

These tools are free, take up no space and will never break down. Use each one intentionally a couple times to make it more easily accessible in your arsonal. Then pass it on to someone who can benefit.

Chances are 50/50	Break out of circular thought	Point < Line < Acceleration
Consume the best	What if it were simple?	Binary or not binary?
Procrastination = thinking without planning	Flying takes 24 hours	End on a good note
Touch it once	Routine: WInd up, wind down	Focus: One activity at a time
Mental Techniques anticu.lt	Think of people as children	Eat not to dullness